



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC

MEMORANDUM FOR SEE DISTRIBUTION

APR 16 2003

FROM: HQ USAF/SGX

110 Luke Avenue, Room 409
Bolling AFB, DC 20032-7050

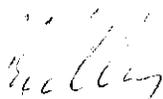
SUBJECT: Additional Guidance for Completing Reserve Component Periodic Health Assessments (RCPHAs) for Individual Mobilization Augmentees (IMAs)

My 14 Feb 03 letter, Support for IMA Completion of Reserve Component Periodic Health Assessments (RCPHAs), emphasized the importance of supporting HQ ARPC/CC's effort to fully implement required RCPHAs. IMAs who were overdue for their RCPHA and/or dental exam were directed to complete these exams by 1 May 03.

Due to deployments and other operational taskings, some MTFs are having difficulty meeting the May suspense. MTFs should make every effort to schedule and complete these exams on time. However, if your MTFs cannot meet the suspense date, they should inform the IMA of the expected date the exams can be accomplished. The IMA will pass this information on to his/her MAJCOM program manager/Reserve Advisor. MTFs who are unable to complete RCPHAs by the suspense date should notify their MAJCOM. MAJCOMs should work with Col Michael Daniels at HQ ARPC to develop a plan of action (michael.daniels@arpc.denver.af.mil, DSN 926-6150).

Although MTFs have been performing these physicals for many years, there have been some recent changes in processes, responsibilities, and documentation requirements. I have attached a PowerPoint training aid to assist MTFs with clarification of these changes and ensure appropriate program support.

Your help is greatly appreciated. IMAs are a critical part of our Total Force team and we want to ensure they are healthy, fit and ready for mobilization if called to active duty. Please direct any questions to HQ USAF/SGXR, Col Jim Kottkamp, DSN 297-5535, or e-mail james.kottkamp@pentagon.af.mil.


JOSEPH E. KELLEY
Brigadier General, USAF, MC, CFS
Assistant Surgeon General, Expeditionary Operations,
Science and Technology

Attachment:
PPT Training Aid on RCPHA

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