



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR COMBAT COMMAND
LANGLEY AIR FORCE BASE, VIRGINIA

3 May 2004

MEMORANDUM FOR ACC MEDICAL GROUP COMMANDERS

FROM: HQ ACC/SG
162 Dodd Blvd, Ste 100
Langley AFB VA 23665-1995

SUBJECT: T-NEX Referral Management Tasking

1. Please ensure your MTF is well-prepared in referral management operations on Day 1 of healthcare delivery by thoroughly reviewing the AFMS Referral Management Center User's Guide and Referral Management 101 Briefings at <https://kx.afms.mil/healthbenefits>. These briefings provide the Air Force Medical Service position on referral management and can serve as tools to your MTF as you go forward in your referral management strategies.

2. Region specific MTF taskings are as follows:

Region 2/5/9/10/12:

a. Prioritize Referral & Authorization (R&A) Referral Management Center (RMC) Business Rules to reflect what rules can be (1) done now, (2) done within 6 months, (3) done during CY 05 as provided in the attached R&A Business Rules document. **Suspense date to ACC/SGO is 17 May 04.**

b. Complete the attached "Current State" Data Call. **Suspense date to ACC/SGO is 17 May 04.**

c. Flow chart current referral management processes. A template displaying a medical center, hospital, and clinic is provided as an example. **Suspense date to ACC/SGO is 17 May 04.**

d. Identify and document referral management lessons learned. **Suspense date to ACC/SGO is 17 May 04.**

e. Complete and submit Enterprise Wide Referral and Authorization System (EWRAS) Business Rules. Use the attached EWRAS Business Rules worksheets to document rules. Please ensure your personnel first read the worksheet titled, "MTF Business Rules Checklist," for directions on completing the other worksheets (MTF Configurations, Review Queues, Taxonomy Codes, Specialty Codes, CPT Codes, Health Services Rules, DME, Admissions). **Suspense date to ACC/SGO is 8 Jun 04.**

Region 3 or 4:

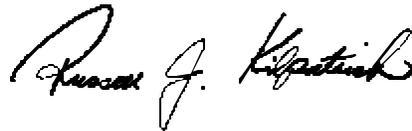
Complete and submit as described above for Region 2/5/9/10/12 your R&A (RMC) Business Rules prioritization, "Current State" Data Call, referral management process flow chart, referral management lessons learned, and EWRAS Business Rules. MTFs in these regions who received FY 04 RMC funding will need to submit their EWRAS Business Rules only.

ACC MTFs located in any other region:

Complete and submit as described above for Region 1/5/9/10/12 your R&A (RMC) Business Rules prioritization, "Current State" Data Call, referral management process flow chart, referral management lessons learned, and EWRAS Business Rules. MTFs who received FY 04 RMC funding will need to submit their EWRAS Business Rules only.

3. Appropriate documentation tools are attached to accomplish these taskings (Atch 1.) MTF suspense to ACC/SGO, Lt Col Todd Eppler is **17 May 04** for all taskings except EWRAS Business Rules which are suspended to ACC/SGO **NLT 8 Jun 04**.

4. I appreciate your attention to this important process in providing care to our beneficiaries as we prepare for the implementation of T-NEX. POCs are Major Todd Eppler, ACC/SGO, DSN 574-0169; todd.eppler@langley.af.mil, and Maj Craig Mauch, ACC/SGSM, DSN 574-1329, craig.mauch@langley.af.mil.



RUSSELL J. KILPATRICK
Brigadier General, USAF, MC, CFS
Command Surgeon

5 Attachments:

1. AFMS RA Bus Rules
2. EWRAS Bus Rules Worksheet
3. Flowchart Templates
4. Referral Data Call
5. T-Nex RM Process Diagrams